Parent instructions for returning students online registration for 2023-2024

- 1. Log into PowerSchool using your parent account.
 - a. <u>https://sau56sms.powerschool.com/public/</u>
- 2. Select your returning students name in the top right.
- 3. On the left hand side, you will see a navigation window.

		Navigation	
		Grades and Attendance	
		Grade History	
		Historical Grades	
		Teacher Comments	
		Student Reports	
		Forms	
		School Information	
	2	School Bulletin	
•	d. Click on	the Forms Icon.	
		Forms	
	a. You will	see a screen with all the forms listed.	
		School Form Listing for	
		Your preferences haven't been confi	
		To configure if and how you'll receive	
		General Forms Enrollment	
		Returning Forms	
	a.	Returning Forms	
		A. Returning Student Information 2023-2024 Last Entry: 08/08/2022 1:19:37 PM	Not Started
		B. Returning Student Contacts 2023-2024 Last Entry: 08/08/2022 1:20:19 PM	Not Started
		C. Returning Free and Reduced Lunch Application 2023-2024 Last Entry: 08/08/2022 1:22:54 PM	Not Started
		D. Returning Health Information & Authorizations 2023-2024	Not Started
		E. Returning Permissions/Agreements 2023-2024	Not Started
		F. Returning Acknowledgment of Completion 2023-2024	Not Started

b.

a.

4

5

- 6. Begin the forms by clicking on Form A Returning Student Information 2023-2024.
 - A. Returning Student Information 2023-2024



- 7. Once you open Form A please answer all the questions or make any changes that are needed.
- 8. When the form is complete you need to click on Submit in the lower right corner.

	a.	Submit	- 1	L		
9. Yo	ou will s	see all the other forms a	cross the top.			
		A. Returning Student Information 2023-2024	B. Returning Student Contacts 2023-2024	C. Returning Free and Reduced Lunch Application 2023-2024	D. Returnir 🕨	
	There are no previous responses to this form					
		A. Returning Student Information 2023-202	4			
		Student Info				
	a.	Last Name	First Name	Middle Name		

10. Proceed to Form B-F and complete them all. Each page needs to be submitted on its own. You can check your progress by clicking on the form's icon again to the left.



11. Your status will show on the right side. All forms need to say Submitted in green.

	Not Started	
	Not Started	
a.	Not Started	
	Submitted	
	Submitted	
b.	Submitted	

a.

a.

12. At the very end of Form F you need to check the box I consent and then submit. Your online signature is stating that all forms are done and filled out to the best of your ability.

Guardian Signature	
I consent to the use of electronic signatures *	
Save for Later	

Should you have any questions please reach out to your child's school.